

Donald W. Kohler, Attorney at Law
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White Bear Lake, MN 55127
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EDUCATION

Hamline University School of Law, Saint Paul, MN
December 1998 Graduate; Admitted to the Minnesota Bar 1999

Metropolitan State University, Saint Paul, MN
Bachelor of Arts, Communications, 1991

**WORK
EXPERIENCE**

Donald W. Kohler, Attorney at Law
(December 1999 - Present)
Represent clients throughout the legal process
Practicing mainly in the areas of personal injury and workers' compensation, insurance law, and estate planning

Knaak & Associates, P.A., Vadnais Heights, MN
Of Counsel
(June 2002 - Present)
Cover city prosecution, council meetings, and associate on municipal client files

Schroeder & Mandel, P.A., Minneapolis, MN
Contract Attorney
(December 1999 - May 2000)
Write and prepare settlement demands
Contact clients regarding settlement issues
Review medical records and write medical summaries

Of Counsel
(February 2009 - Present)
Associate on workers' compensation files

Thomas W. Krauel & Assoc., White Bear Lake, MN
Law Clerk
(March 1997 - December 1999)
Write and prepare settlement demands for presentation to insurers
Draft pleadings, motions, memorandum and appellate briefs
Assist with trial proceedings

Of Counsel

(December 1999 - Present)

Associate on personal injury and workers' compensation files

Federal Public Defender's Office, Minneapolis, MN

Law Clerk

(May 1997 - October 1997)

Wrote appeals to Federal District Court, 8th Circuit, and U.S. Supreme Court

Performed legal research on Westlaw and hardcover

Assisted and observed trial proceedings

Ramsey County Public Defender's Office, Maplewood, MN

Certified Student Attorney - Minnesota Justice Foundation Volunteer

(September 1996 - May 1997)

Interviewed and represented defendants at arraignment

Represented defendants at omnibus hearings

Performed legal research and background investigations on clients

Legal Assistance of Washington County, Stillwater, MN

Law Clerk - Minnesota Justice Foundation Volunteer

(May 1996 - September 1996)

Performed legal research

Wrote pleadings and judgment decrees for marriage dissolutions

Assisted with client intake

University Affiliated Family Physicians, Saint Paul, MN

Medical Records Representative

(September 1994 - September 1995)

Wrote clinic policy manual for medical records department

Supervised coding and filing departments

Maintained and updated over 10,000 patient records

Arranged for records to be transferred to other clinics

Responded to request for release of patient records

Hennepin County Medical Center, Minneapolis, MN

Medical Records Clerk

(April 1994 - September 1994)

Planned and implemented delivery of patient records to in-house clinics

Updated records and correspondence

Cardiac Pacemakers, Inc., Arden Hills, MN

Library Assistant and Customer Service Representative/ Contract Employee

(September 1992 - April 1994)

Performed literature searches for physicians, sales representatives
& engineers

Processed orders, entered orders and arranged for shipments

Freelance Correspondent, Saint Paul, MN

Correspondent for community newspapers

St. Croix Valley Press, White Bear Press, The Monitor, and The Voice
(May 1991 - September 1992)

Covered city council meetings for three local communities

Interviewed community members for articles

Researched and wrote community interest articles

Assisted with editing and layout of newspapers

United Parcel Service, Minneapolis, MN

Delivery Driver

(February 1980 - September 1991)

Dealt with customer concerns about shipping policies

Provided delivery services to businesses and private residences

OTHER

Memberships, Community Service, Misc.

Volunteer Attorney Legal Assistance of Washington County

Chair of Fee Dispute Panel 19th District Bar Association

Member of Minnesota State Bar Association, Ramsey County Bar
Association, and 19th District Bar Association

Member of Minnesota Association for Justice

Former Chairman and Board Member, City of White Bear Lake
Planning and Zoning Commission (2005 -2010)

Former Member White Bear Lake Conservation District Board
Member (2002 - 2005)

Mentioned in Law & Politics "Who's Who", Summer 2009